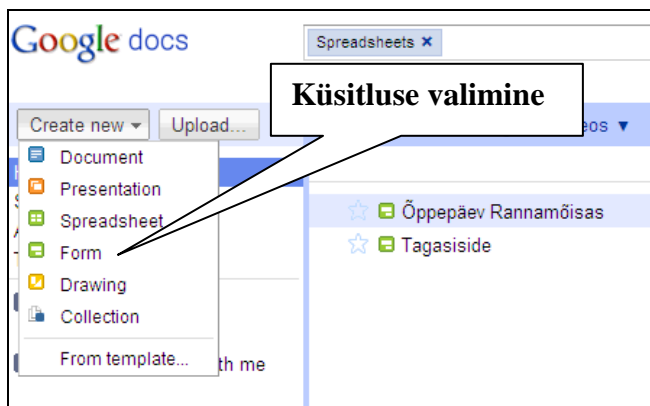


## Küsitluse koostamine GoogleDocs'iga

Küsitlust saab koostada aadressil

[www.google.com/docs](http://www.google.com/docs)

Logi sisse oma Google'i kasutajatunnuse ja parooliga (samad, mis Gmail'is)



Teised GoogleDocs'iga koostatavad failid:

Document – tekstifail

Presentation – esitlus

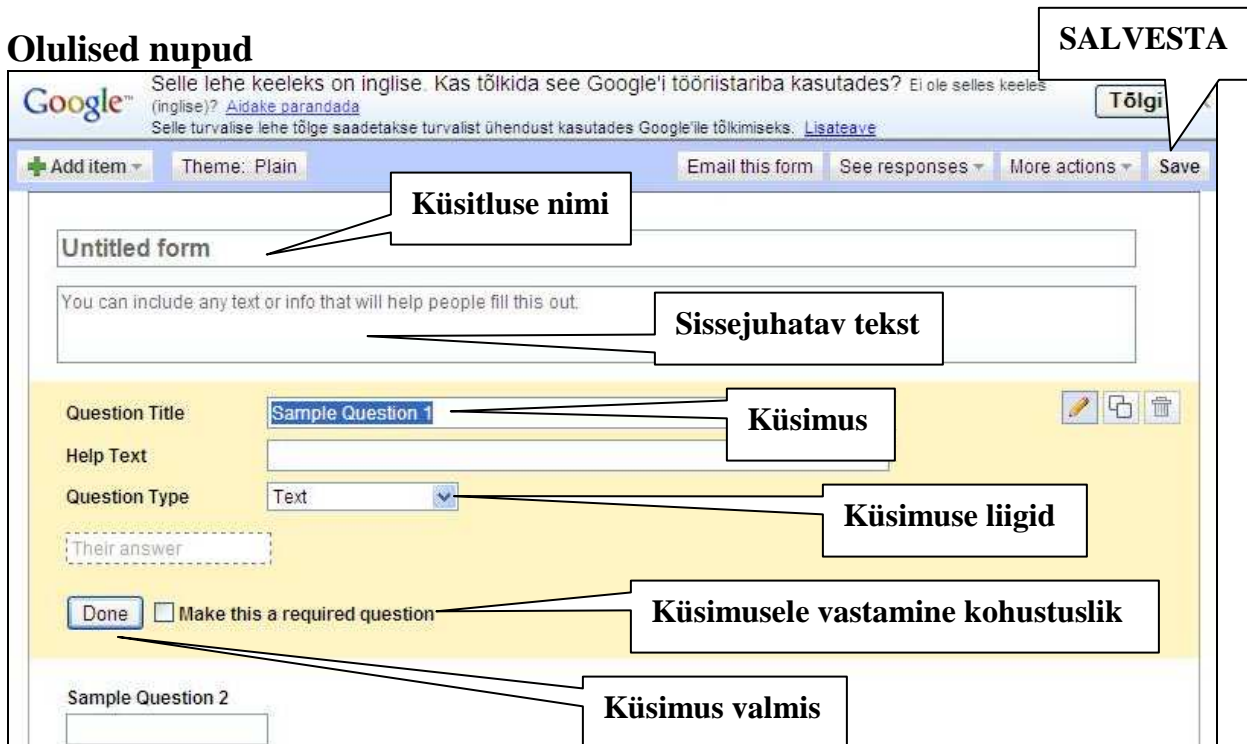
Spreadsheet – tabel

Form – küsitlus

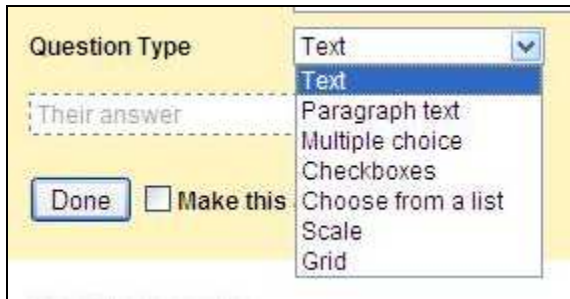
Drawing – joonistamine (teatud nõuded brauserile)

Avaneb uus aken

## Olulised nupud



## Küsimuste liigid



Text – tekstikast

Paragraph text – suurem tekstikast

Multiple choice – erinevad vastusevariandid (üks valik)

Checkboxes – erinevad vastusevariandid (mitu valikut)

Choose from a list – vali rippmenüüst

Scale – skaala (üks näitaja korraga)

Grid – skaala (palju näitajaid korraga)

A screenshot of a 'Hinda leibasid' (Rate breads) question. It is a grid question with 5 columns representing rating levels and 4 rows representing different bread types. Each cell contains a radio button for selection.

Hinda leibasid	1 - üldse ei maitse	2 - kõlbab kah	3 - jätab külmaks	4 - üsna hea	5 - tõeliselt maitsev
Toolse leib	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fazeri must leib	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rukkipala	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Jassi seemneleib	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Küsimuse koostamine, muutmine



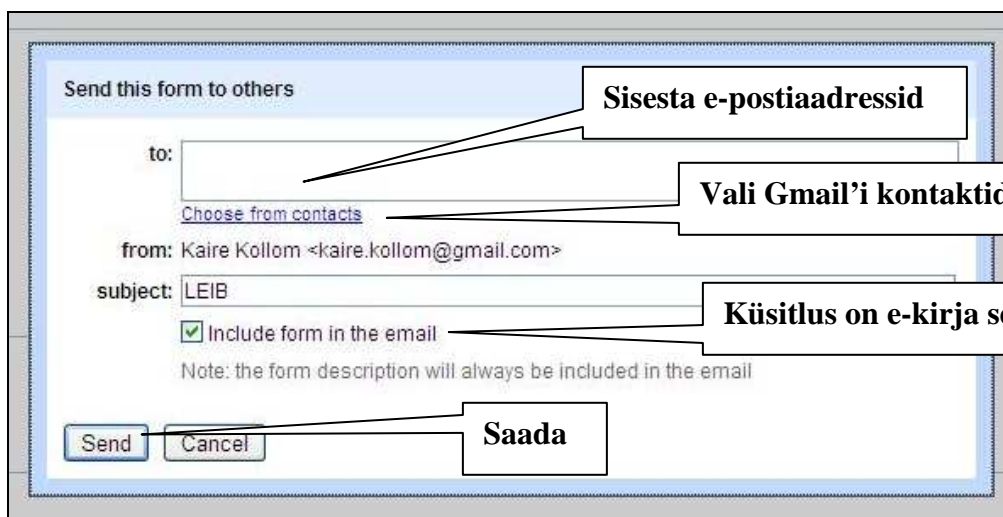
Järgmiste küsimuste lisamine



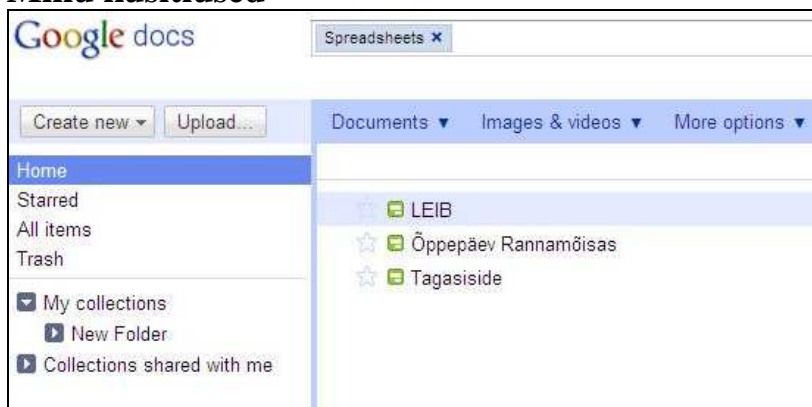
## Vastuste kogumine



Saada see küsimustik e-mailile



## Minu küsitlused



## Kui vajutad küsitluse nimel, avanevad uues aknas KÜSITLUSE TULEMUSED

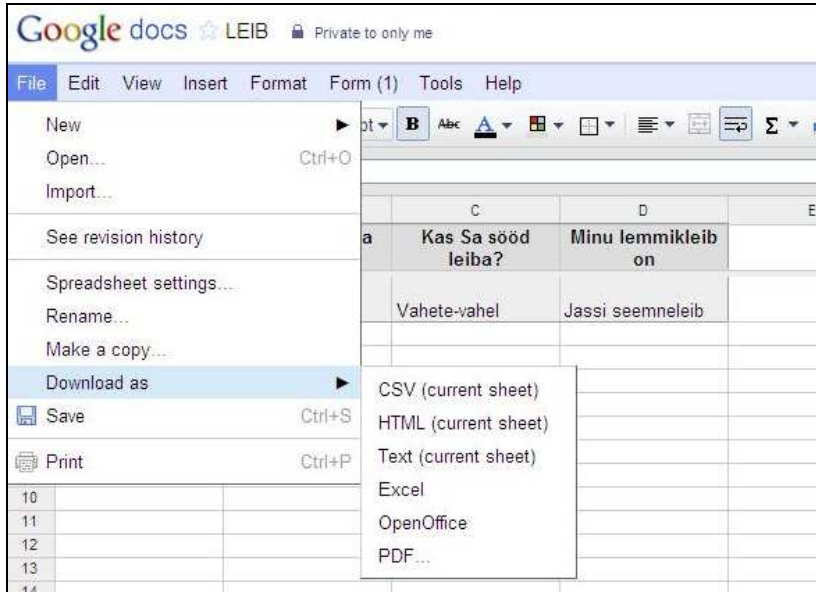
Google docs LEIB Private to only me

File Edit View Insert Format Form (1) Tools Help

Formula: Timestamp

	A	B	C	D	E
1	Timestamp	Millist leiba Sa sööd?	Kas Sa sööd leiba?	Minu lemmikleib on	
2	2/5/2011 21:07:28	Sellist, mis maitseb	Vahete-vahel	Jassi seemneleib	
3					
4					
5					
6					
7					
8					
9					
10					

## Tulemuste allalaadimine



The screenshot shows the Google Docs interface for a spreadsheet. The 'File' menu is open, and the 'Download as' option is selected, which has opened a sub-menu. The spreadsheet data is as follows:

	C	D	E
a	Kas Sa sööd leiba?	Minu lemmikleib on	
	Vahete-vahel	Jassi seemneleib	

The 'Download as' sub-menu options are:

- CSV (current sheet)
- HTML (current sheet)
- Text (current sheet)
- Excel
- OpenOffice
- PDF...